



GUJRANWALA ELECTRIC POWER COMPANY LIMITED

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OFFICE OF CHIEF EXECUTIVE OFFICER, GEPCO LTD.
565-A, MODEL TOWN GEPCO HEADQUARTERS G.T. ROAD GUJRANWALA
[ADMIN AND SERVICES SECTION]

No. 32664-720 /GA-II -215

Dated: 06/11/2018

- General Manager Operation / Technical GEPCO.
- All Chief Engineers GEPCO.
- Chief Internal Audit GEPCO.
- All Addl: DGs GEPCO.
- Chief Financial Officer GEPCO.
- Manager (Op) GEPCO Circles Cantt / City / Gujrat / Sialkot / Narowal.
- Manager GSO / GSC / M&T Circle GEPCO.
- Regional Store Manager / PD Construction GEPCO Grw.
- MS WAPDA Hospital Gujranwala.
- Senior Engineer RTC GEPCO Nandipur Grw.
- Deputy Manager Security/Vigilance/Civil Works GEPCO.
- Headmaster/ Headmistress GEPCO Grammar School at Grw, Grt, Skt.

Subject: - **INVITATION OF APPLICATION FOR LONG TERM LOAN / ADVANCES FROM GEPCO EMPLOYEES FOR THE FINANCIAL YEAR 2018-19.**

Applications on the prescribed forms (**Available on official website of GEPCO Ltd Gujranwala**), duly recommended / forwarded by the Formation Heads, are hereby invited from the GEPCO employees working under your administrative control for the grant of following categories of Long Term Loans / Advances for Financial Year 2018-19: -

- | | |
|---------------------------|---|
| a. Purchase of Plot | } Should be Regular GEPCO employee who has been in the service of the GEPCO for not less than five years. |
| b. Purchase of House. | |
| c. Construction of House. | |
| d. Purchase of Car. | (On pay of Rs.20,000/- P.M & above) (Regular BPS-16 only) |
| e. Purchase of Motorcycle | (On pay Rs.7,501/- & Above) |
| f. Purchase of Bicycle | (On pay upto Rs.7,500/- P.M) |

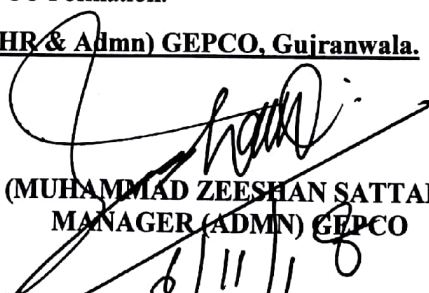
Fresh applications, duly completed in all respect, with relevant supporting documents in the light of GEPCO Loan / Advances Policy read with the Pakistan WAPDA Rule regulating the Grant of Advances for the Construction/Purchase of House/Purchase of Plot-1967 and Purchase of Car/Motor Cycle/Bicycle etc. must reach in this office latest by **10-12-2018**. Applications already submitted for previous Financial Year 2017-18 will not be considered for this Financial Year.

Note-I :- Applications for loan/advances must be accompanied with the following documents: -

1. Copy of computerized pay slip for the month of 11-2018.
2. 1st, 2nd & Last page of Service Book (attested copies).
3. Purpose of application be written and signed by the applicant himself on overleaf of application.
4. Certificate regarding completion of five year service and as a regular GEPCO employee, duly signed by the applicant and countersigned by the Formation Head.

Note-II :- All concerned are also requested to circulate this information to their subordinate offices alongwith its display on **Notice Boards** in each GEPCO Formation.

This issues with the approval of **Director General (HR & Admn) GEPCO, Gujranwala.**


(MUHAMMAD ZEESHAN SATTAR)
MANAGER (ADMN) GEPCO

Copy to: -

1. APS to CEO/DG (HR&Admn) GEPCO Gujranwala.
2. Regional Secretary CBA Union Bakhtair Labour Hall, G.T.Road Gujranwala.
3. Webmaster, HRMIS Cell GEPCO - for uploading alongwith enclosure.
4. General Assistant-II GEPCO H/Q. With the direction to ensure display of copy of this letter at the Notice Board of all floors in GEPCO HQ.
5. Master File.